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Summary

Project Management Professional skilled in starting and leading high-performance teams in technical endeavours; in managing complex/multiple projects; in systems analysis, group problem-solving, and process development/re-engineering; and in integrating divergent disciplines and interests. Superb leadership, planning, organizational, and communication skills. Enjoy working in multiple roles, from strategic to technical. An innovator and change-agent, excelling in new enterprises.

Professional Experience

Gracenote

SENIOR PROGRAM MANAGER

Managed cross-functional teams creating customer-facing consumer electronics software and content for leading edge digital entertainment company, from requirements definition thru testing and release. Managed development and support of back-end systems. Implemented and supported MS Project Server, Jira/Greenhopper and Scrum, including preparation and execution of test plan/cases for customizations.

- Managed the development and first release of music mood identification technology.
- Developed simple and low-cost alternative for project data management.

Advanced Fibre Communications / Tellabs, 1998- 2006

SENIOR PROGRAM MANAGER

Managed cross-functional teams accountable for successful development and release of telecommunications hardware & software. Planned and implemented multiple simultaneous product release projects. Led process improvement teams. Provided project management training.

- Received PACE award for leading 100+ person team in \$10 million project to develop and release System 7.1 for SBC, AFC's first major product released on schedule.
- Managed an action-item register for SBC engagement, contributing to first product approval by a Baby Bell.
- Led Software Improvement Tiger Team, reducing costs and improving quality of software releases.
- Initiated and led Eco AFC team -- Project "Watt Swat" reduced electric bill \$100,000 in first year.
- Founded the FibreCats, a rock band that raised morale and rallied project teams toward their goals.

PROGRAM MANAGER

Managed Information Technology Services improvements supporting AFC's business. Researched and drafted business data architecture design.

- Managed the conversion of 800 employees worldwide from CCMail to Outlook 98.
- Pioneered use of network conferencing for collaboration with remote offices.
- Created the Evo(lution) award to recognize employee achievements, given out monthly for six years.

Pacific Gas & Electric, 1980- 1998

IT PROGRAM DIRECTOR / ENGAGEMENT MANAGER / PROJECT MANAGER

Provided IT SW and infrastructure program and engagement management services for internal clients in electric distribution business unit. Supervised/mentored a dozen project managers with projects from \$50k-5 million. Resolved disputes between company divisions. Developed, managed contracts. Created and implemented a standardized process for enterprise-wide application rollouts.

- Successfully pursued the substitution of Microsoft NT workstations for UNIX workstations in a \$5 million project, which saved over \$1 million in hardware and training costs.
- Reduced cycle time for approval of major software (AutoCAD) contract, saving \$800k.
- Awarded special recognition for 50% reduction in software rollout costs via process reengineering.

February 1998 - August 1999

May 2006 - Nov 2010

August 1999 - May 2006

1994-1998

NETWORK SUPPORT TEAM LEAD/ NETWORK SPECIALIST

Supervised team of Network/PC Analysts serving 1,400 clients at a dozen dispersed locations. Performed technical desktop, server, and IP network HW and SW support.

NEW BUSINESS PROJECT LEAD

Managed small line extension engineering and construction projects.

• 100% of surveyed customers "satisfied or very satisfied" in 1990.

COMMUNITY RELATIONS REPRESENTATIVE

Managed projects supporting energy services for seniors, low income households.

MARKETING PLANNER

Provided program development for new residential energy services. Designed and evaluated market

- research. Led focus groups and re-engineering teams. Supported PUC rate case applications.
- Championed development of a "do-it-yourself" energy audit, saving over \$1 million/year.

United States Senate

LEGISLATIVE ASSISTANT

Managed environmental legislation, constituent and media communications.

• Shepherded three bills into federal law, including solar energy tax credits, and the Packwood-Magnuson Amendment sanctions on outlaw whaling, which prevented extinction of the sperm whale.

Professional Certifications and Technical Skills

- Project Management Professional (PMP®), Project Management Institute
- Proficient with MS Project Professional, Project Server /Project Web Access, Jira.
- Proficient with MS Office Suite, especially Excel and Word.
- Familiar with XML, HTML, CSS.

Education

Bachelor of Arts, Environmental Studies, UC Santa Barbara.

Interdisciplinary program covering physical, biological, and social sciences.

Post-Graduation Business Training [classroom hours]: Project Management [100]; Consultant Skills [40]; Conceptual Selling [8]; Business Finance/Leadership [80 hour "mini-MBA" program]; Supervision [30]; Meeting Facilitation, Collaborative Problem Solving [40]; Positive Negotiations and Influence [40]; Training Public Speakers [24]; Accounting [32]; Microsoft Project, Project Server [40], Scrum Master [40].

Community Service

Leadership, strategic planning, public relations, marketing, grassroots organizing, and website design, development, and maintenance, through several thousand hours volunteer work spanning four decades.

- Boards and Commissions: Petaluma Recreation, Music and Parks Commission (1997-2004); Petaluma Pedestrian and Bicycle Advisory Commission (1999-2004); Sonoma County Cultural Arts Council (1997-99); Petaluma General Plan Citizens Committee (1984).
- Not for Profit volunteerism: Petaluma Phoenix Center (since 2005, President since 2008); COTS Children's Haven program (1995-2006); Boys and Girls Club, CYO Basketball coach (7 seasons); Isla Vista Food Cooperative (Co-founder, VP, 1974-75).
- Education volunteerism: Grant School Site Council (1989-90); Beyond War Foundation (1983-87); Junior Achievement (1982).
- Environmental volunteerism: Petaluma Green Lane (founder, 2004); Friends of Lafferty Park (since 1995); Sustainable Petaluma Network (1999-2003); Environmental restoration projects (dozens of days); U.C. Irvine Ecology Action (1971-72); Gilroy High Bicycle Club; Hunger Walk (1970).
- Journalism: Bi-weekly columnist for Petaluma Argus Courier (since 1999), over 240 columns published.

1978-1980

December 1974

1987-1990

1986-1987

1980-1986